

Instructions for Oral Presentations

There will be 2 parallel sessions in Room 1 (Admiral Perry's Room (East)) and Room 2 (Admiral Perry's Room (South)) in the 3rd floor. Oral Presentations are allowed 15 minutes for your talk followed by 5 minutes for discussion (15 min presentation and 5 min Q&A). Presenters are requested to confirm their presentation schedule by the conference program (<http://www.ascon-ieeeche2016.org/program.html>).

Language

The official language is English. No translation will be provided during the sessions.

Equipment

Oral presentations should be only presented by PC (PowerPoint etc.).

All speakers are requested to use their own laptop PC: either Windows or Macintosh. The session rooms are equipped with a video projector. PCs must have a display output interface with a D-sub 15-pin plug. If necessary, bring an adaptor.

D-sub 15-pin plug



Speakers are recommended to bring their presentation data by a USB memory stick as a backup. The electrical supply is 100 volts AC. Speakers are responsible for transformers and plug adapters.

A type (Two-leg plug)



Oral presentations

All speakers **MUST** meet in the room at least 15 minutes prior to the beginning of the session. All speakers are encouraged to check your laptop with the equipment on the podium before the session starts.

Please introduce yourself to the session chair and to the other speakers in the same session. Due to limited time, the introduction by the session chair for each speaker will be very brief. Please prepare a short note and give it to the session chair.